Woosong University



Passkey (i-ONE PASS)

User Guide

A Guide to Easy and Convenient Passkey Authentication

01 Login Method Transition Guide

To strengthen information security, login to the University Information System is switching to passkey (i-ONE PASS) authentication.

Transition Schedule

Current
ID-number login
Existing login with student / staff ID number

→

Now ~ Nov 30, 2026
Passkey registration period
Nov 1–30: pilot run (2-step verification optional)
Please complete passkey registration during this period

→

Official launch · from Dec 1, 2026
2-step verification required
"ID-number login" tab removed
Log in with passkey authentication

Transition Steps

STEP 1 01
Installthe app
Install the i-ONE PASS app (QR codes on the right)

STEP 2 02·03
Get activation code
Log in to the Info System, click [Request Activation Code]

STEP 3 04
Register in app
Enter institution code, ID and activation code

STEP 4 05
Set auth method
Choose only one: biometrics, PIN or pattern

STEP 5 06·07
Passkey login
Use Simple Login, then approve in the app

Install i-ONE PASS

Scan a QR code with your phone camera

Android
Google Play

iPhone
App Store

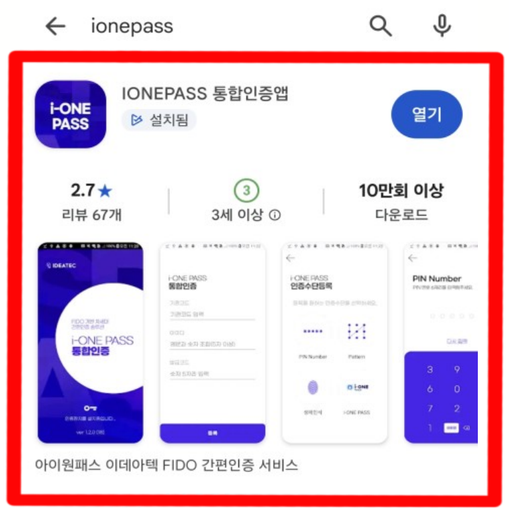
You can also search for **'iOnePass'** in the app store.

After the official launch (Dec 1, 2026), if you cannot install the passkey, ID + password + 2nd-factor verification (SMS or email) will be mandatory. To minimize inconvenience, **be sure to register your passkey in advance.**

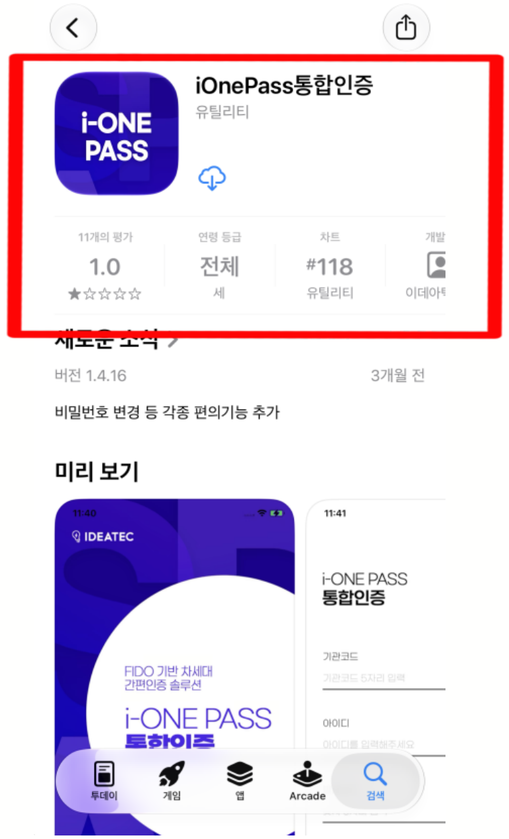
In case 2nd-factor verification is needed, please update your mobile number and email address in the University Information System.
Where to edit Students: Undergraduate › Student Info(Academic) › Student Mgmt | Staff: Administration › Personnel Section › Personnel Record

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02 Installing the i-ONE PASS App



<Google Play Store>



<Apple App Store>

1. Search for “iOnePass” in the Google Play Store or Apple App Store.

2. Install the i-ONE PASS app from the search results.

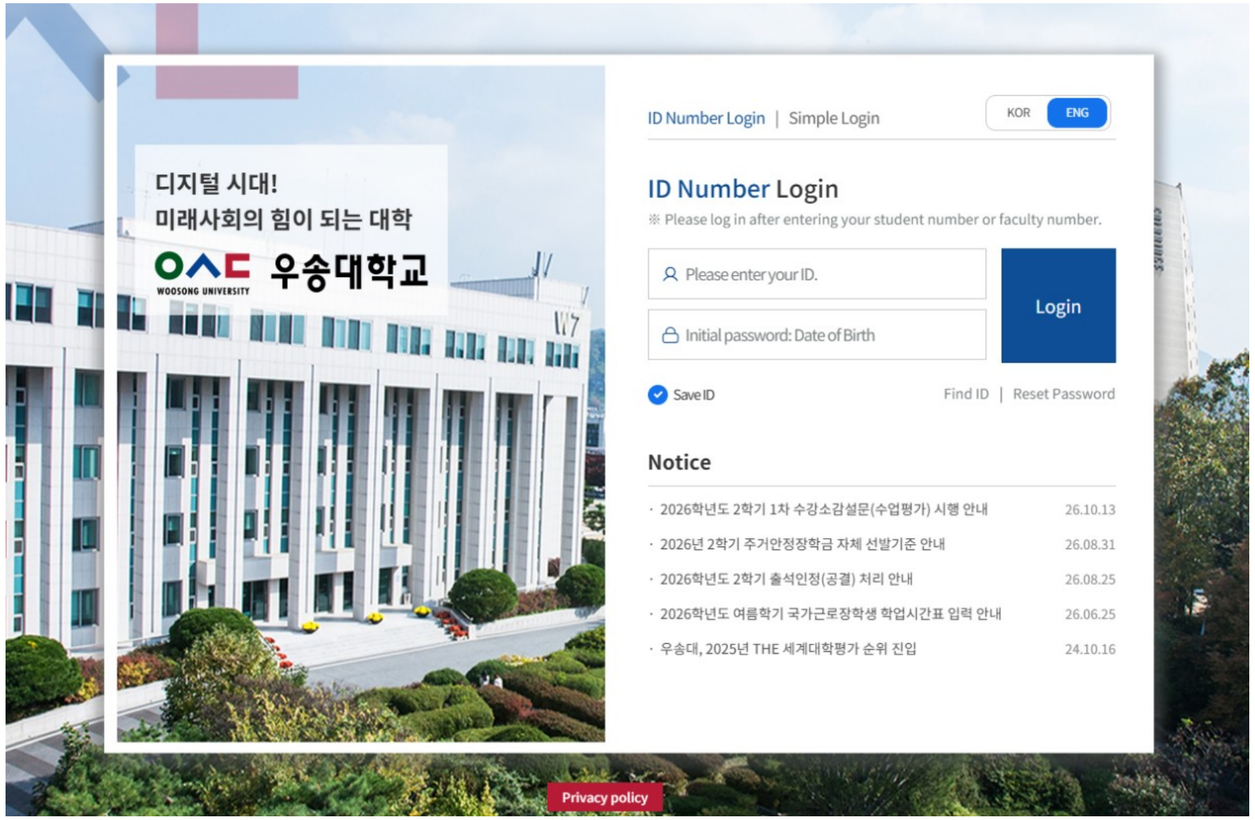
3. Alternatively, scan the QR code below to install the app directly.

Android
Google Play

iPhone
App Store

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03 Issuing an Activation Code (First-Time Registration)

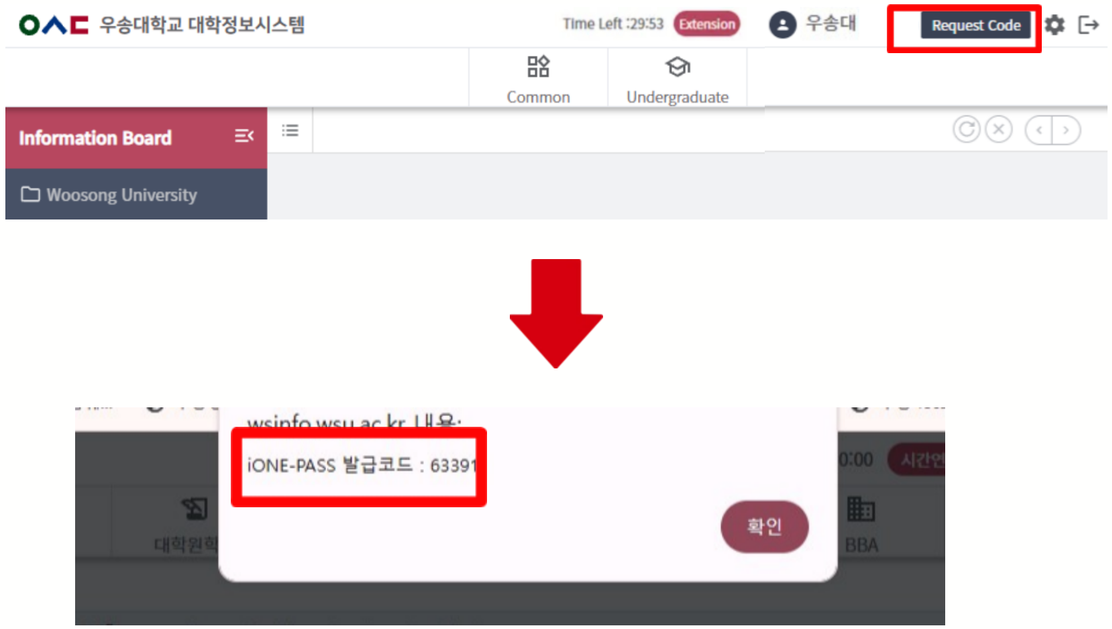


1. Access the University Information System.

2. Enter your ID (student or staff number) and password, then log in.

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04 Requesting an Activation Code

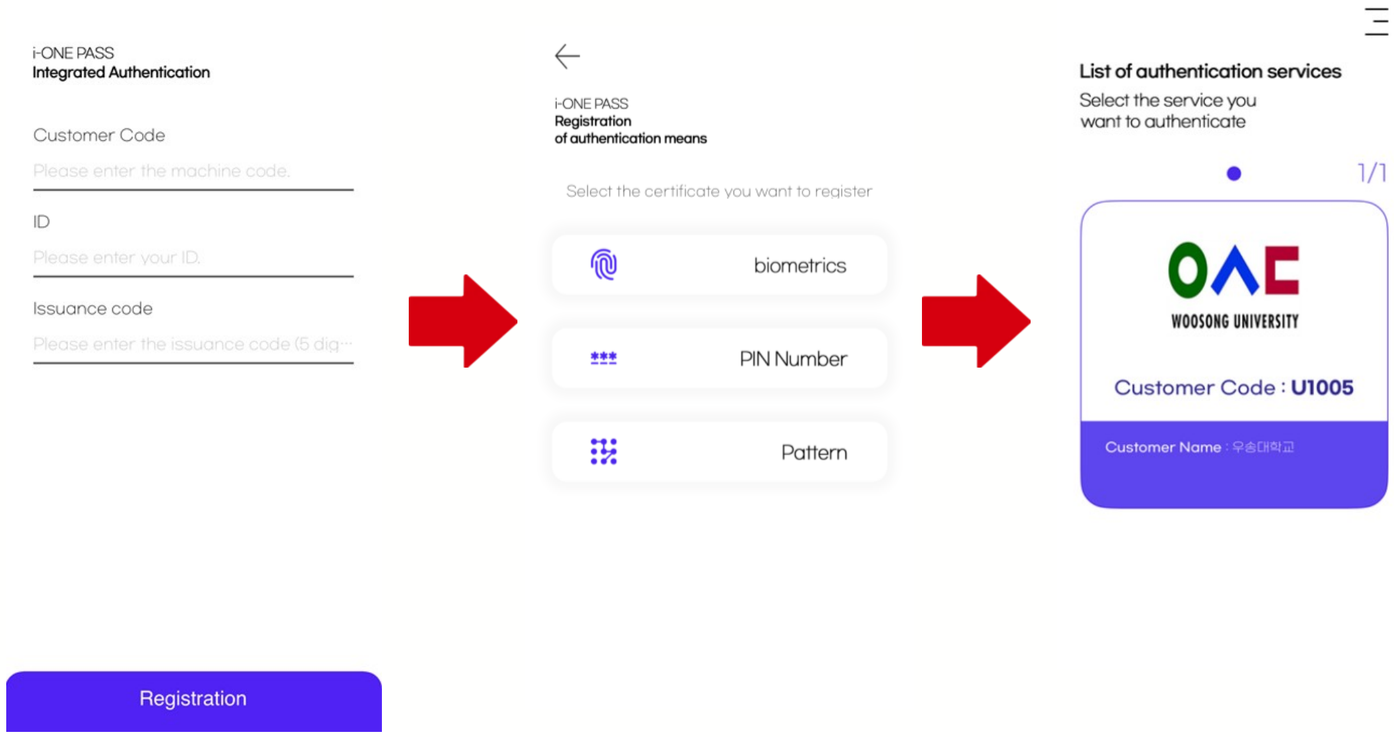


1. After logging in, click the [Request Activation Code] button at the top of the screen.

2 . Check the iONE-PASS activation code that is displayed.

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05 Registering the i-ONE PASS App



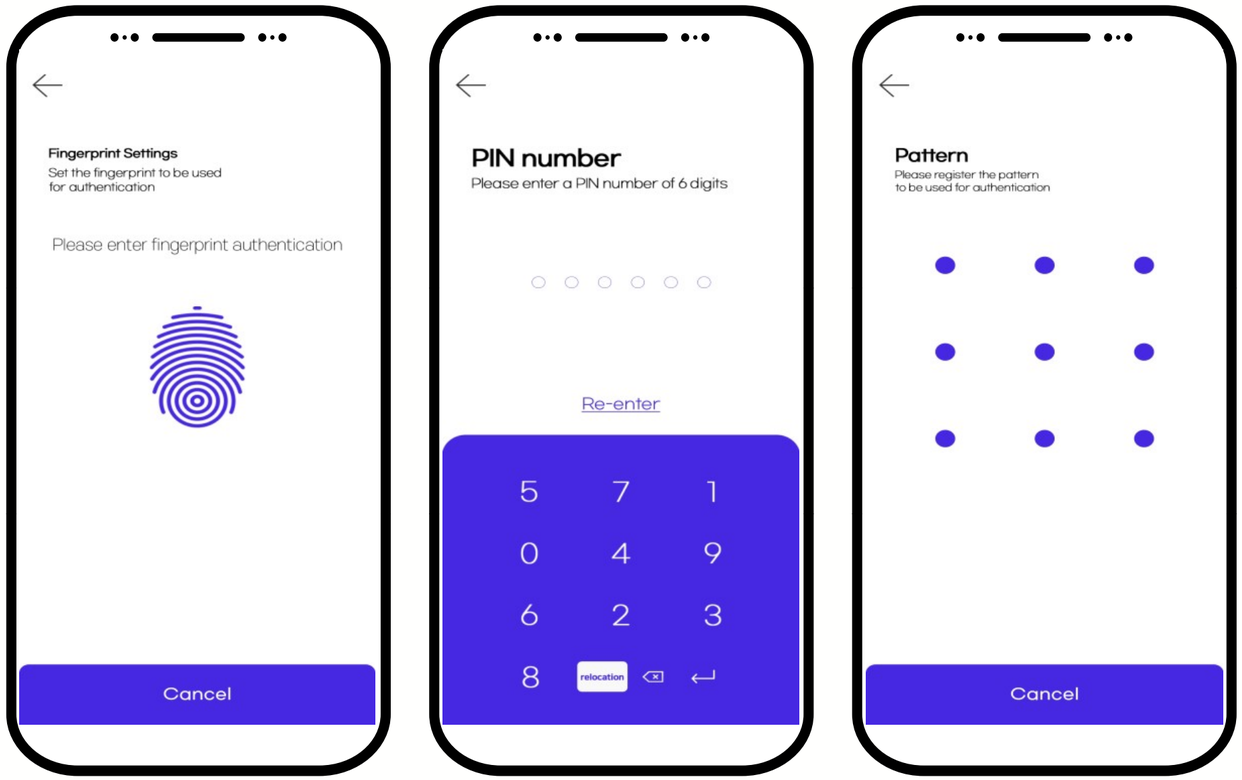
1 . Launch the i-ONE PASS app.

2 . Enter the institution code (U1005), your ID (student or staff number), and the activation code (5-digit number).

3 . Click the [Register] button.

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06 Registering an Authentication Method



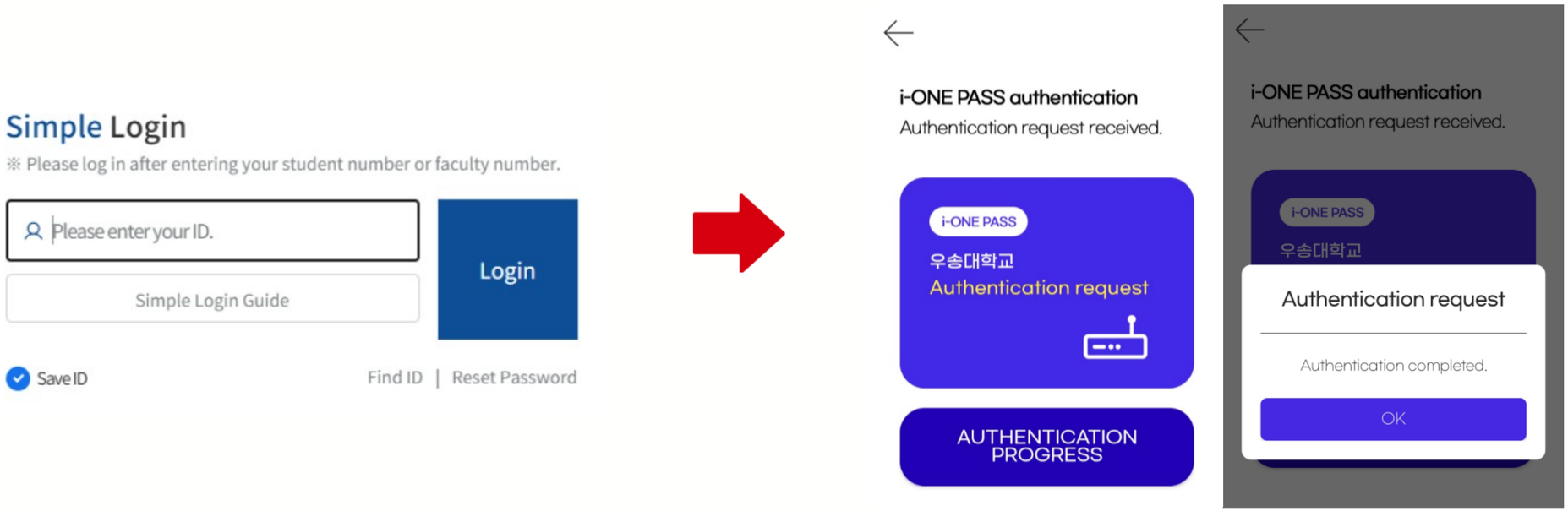
1 . Select the authentication method you want to use (Biometrics, PIN Number, or Pattern)

2. Register the selected authentication method.

Please select just one method.
You may register multiple methods, but...
this may make logging in less convenient.

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07 Log In with the i-ONE PASS App



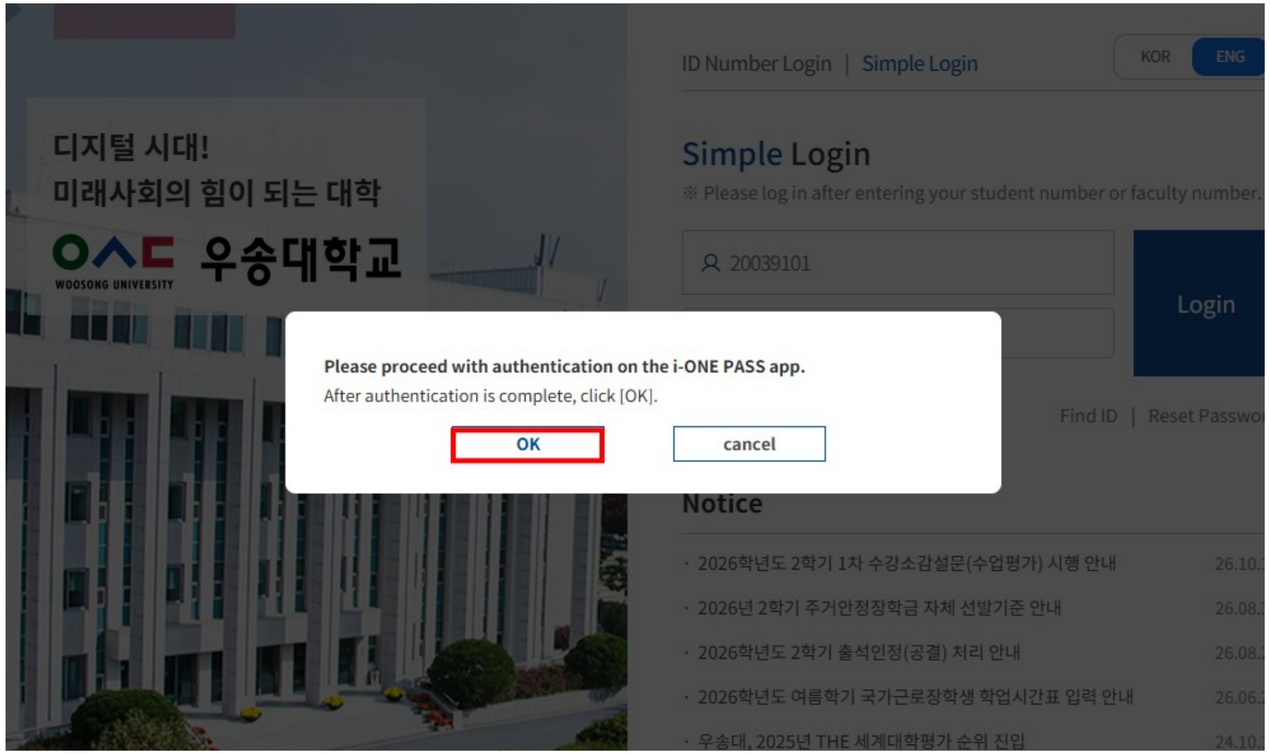
1. Enter your ID under Easy Login and click Log In.

2. A push notification will be sent to your smartphone requesting authentication.

3. Tap the push notification, then tap Authenticate to proceed.

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08 Login Complete



1. Click **OK** on the integrated login notification.
2. You are now logged in.

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Protect Your Data with Smart Key Authentication!

Let's Make Woosong University Safer and Easier Together!